

**Faculty of Arts Council**  
**Minutes**  
**Wednesday, January 23, 2019**  
**12:30-1:30 PM**

**Present:** Rachel Berg, Brandon Christopher, Roewan Crowe, Linda DeRiviere, Barbara Foucault, Matt Gibbs, James Hanley, Peter Ives, Steven Kohm, Roy Loewen, Shauna MacKinnon, Jaqueline McLeod Rogers, Catherine Taylor, Sante Viselli, Doug Williams.

**Regrets:** Tim Babcock, Carlos Colorado, Neil Funk-Unrau, Lisa McLean, Jacqueline Romanow.

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**Motion** to approve the agenda (B. Christopher/S.Kohm). **Approved.**

**Motion** to approve the minutes of November 28, 2018 (J. Hanley/ B. Christopher). **Approved.**

**Space**

Glenn reported that there seems to be questions regarding space management issues. He noted that the policy is available on the UW website.

The protocol is for a space request to go to the supervisor, in this case the Department Chair, who will bring the request to Glenn, as Dean.

Glenn wants Departments to understand that space is owned by the University. On occasion, renovations have been done to assigned space using monies from lab fees or donors. Even this renovated space still belongs to the University.

Some Chairs were not pleased that neither the University nor the Space Committee notifies Departments. Chairs feel that this lack of communication makes it hard to manage space.

Some feel that Arts' space is shrinking which is in contrast to the optimism about space being freed up with the Science move to the Richardson Building. This, in that view, seems not to have happened.

**Departmental Reviews**

This concept has been under discussion for a while now. Glenn reports that there is a commitment to move ahead. The plan is to begin in 2020. Each year two or three Departments would take part in the process. Glenn is asking if there are Departments who like to be among the first.

This process would involve inviting external reviewers to campus. There is a good bit of work required up front to prepare the visitors for the campus and for the Department.

### **Hiring Practices**

This discussion began with the process of hiring Canada Research Chairs but has been extended to other positions.

All applicants will be funneled through HR prior to going to the Department. HR will vet for equity and diversity. Training will be provided to Chairs and DPCs on the new protocols and the role of the equity officer. Once the protocols are in place for CRC hires, these will become effective for Department hires.

In addition to required publications, CAUT and UA, Glenn reports that he funds advertisements in discipline-specific journals.

Hospitality issues were raised to ensure consistency across Departments and within each hiring process.

### **Pride Week events**

Catherine noted that the UW Pride Week opening will take place on the front lawn on May 27 at 11:00a.m. The city parade will take place on Sunday June 2. She reported that a committee is in place, so rather than ask for volunteers at this time, she was, instead, urging people to save the date.

Motion to adjourn: (B. Christopher/P. Ives). **Approved.**

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Glenn Moulaison

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Date