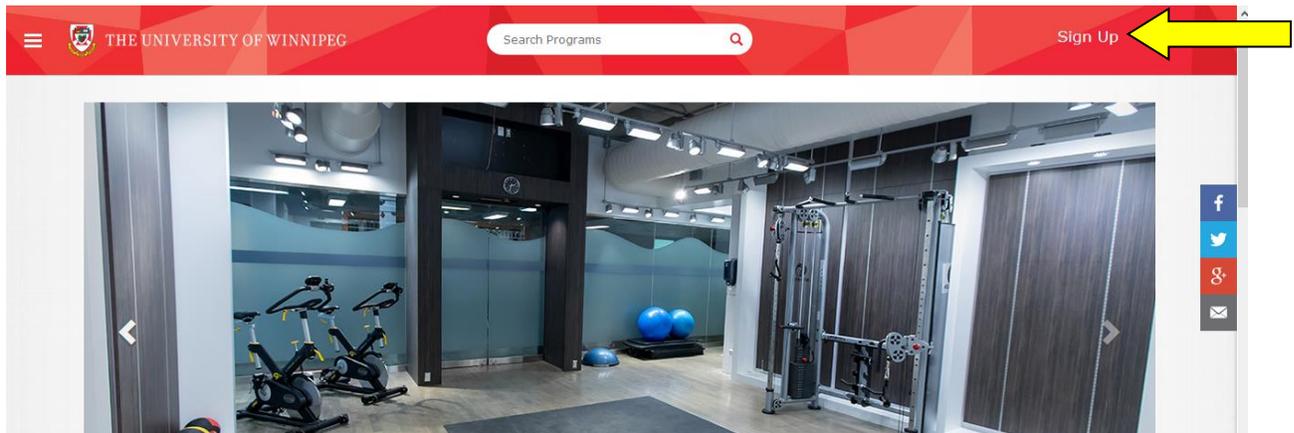




## How to Log In for the First Time (Current Existing Non-Student Members)

The following are step-by-step instructions to log-in to the University of Winnipeg Recreation Services Member Portal.

1. To start, open a browser and go to the Member Portal at <https://recreationservices.uwinnipeg.ca>. From here, you'll want to select the **"Sign Up"** option in the upper right corner.



2. Fill in all fields with your information and ensure you use the email address that is associated with your Bill Wedlake Fitness Centre Membership. If you are unsure of your email address, please contact [recreationservices@uwinnipeg.ca](mailto:recreationservices@uwinnipeg.ca) or call 204.786.9349.

**\*\*\*Please do not enter an ID Number in the "Member Information" Field.**

**Register**  
Create a new user account

Name\*  First Name  Last Name

Desired Username\*  Desired User name

Password\*  Password

Confirm Password\*  Confirm Password

Email Address\*  Email Address

Member Information  ID Number

Date of Birth

Gender

Phone Numbers  
Home\*  Home  
Work  Work

**Password Requirements**

- Must be at least 5 characters long
- Must not contain username

Address\*

|                 |                 |
|-----------------|-----------------|
| Line 1          | Line 1          |
| Line 2          | Line 2          |
| City            | Winnipeg        |
| Province/State  | Manitoba        |
| Country         | Canada          |
| Postal/Zip Code | Postal/Zip Code |

Terms of Use\*  I have Read and Accepted the Terms of Use

Email Opt-In  I wish to be contacted for news and promotional offers

 **REGISTER**

515 Portage Avenue  
Winnipeg, MB Canada  
R3B 2E9  
P: 204.786.7811

Connect with UWinnipeg:  
f t in YouTube

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InnoSoft  
**Fusion**

3. Click **"Register"**.

THE UNIVERSITY OF WINNIPEG Search Programs Sign Up Log In

## Registration Successful

# Your account was created successfully

### Step 1: Activate Your Account

Before you can use your account it **must be activated**.  
Instructions on how to activate your account have been emailed to you.  
Please **check your email** and follow the instructions to activate your account.

**Note:**

- Email delivery can be delayed by several minutes
- Check your junk or spam folder or filter if you do not receive this email

### Step 2: Sign In

Once you've successfully activated your account you will be able to sign in and begin using your account.

**LOG IN**

4. Check your inbox for an email from [recreationsservices@uwinnipeg.ca](mailto:recreationsservices@uwinnipeg.ca) and follow the link to activate your account. You can now log in to the Member Portal from this page or by clicking **"Log In"** in the top right hand corner of the portal, using your chosen username and password.

*Need assistance with the Recreation Services Member Portal?  
Contact [recreationsservices@uwinnipeg.ca](mailto:recreationsservices@uwinnipeg.ca)*