

# Campus Sustainability Council | MINUTES

February 13 2014 | 1:30 pm | CFIR Boardroom

<b>Meeting called by</b> Campus Sustainability Office <b>Type of meeting</b> Quarterly <b>Chair</b> Alana Lajoie-O'Malley <b>Minute taker</b> Jen Trach	<b>Attendees</b> Lee Chitty, Caroline Naomi Gichungu, Ian Vickers, Jeff Palmer, Kimberly Benoit, Allan Amundsen, Len Cann, Kyle MacDonald, Janelle Laing, Melissa Dupuis, Talula Schlegel, Sarah Thorarinson, Laurel Repski <b>Regrets</b> <input type="checkbox"/> Jake Nikkel, Allan Amundsen, Mike Thul
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## | Approval of Agenda and Last Meeting Minutes |

**Motion to approve the agenda.**

**Moved: K. Benoit/L. Repski**

Agenda approved.

**Motion to approve last meeting minutes.**

**Moved: K. Benoit/Lee Chitty**

Last meeting minutes approved.

## | Action Plan Progress Updates |

### Energy, GHG, Water

Larger physical plant projects (water, ventilation and LED lighting systems) are all coming to a close. Alana and Kyle have met with Hydro senior engineers to discuss possible pre-feasibility study for alternative non-conventional energy. The City of Winnipeg will help with some smart water meters, but funding for the three to four main meters and larger meters is still needed. Currently working with the media department to figure out how the dashboard can be displayed. More windows have come in for Manitoba Hall, to be replaced within the next few weeks.

Technology Services has decommissioned eight servers over the past few years. The new alternatives are virtualized; resulting in energy savings.

### Waste, Grounds, Cleaning

A longer conversation about landscaping needs to happen. Some grounds issues that are currently unresolved include: the UWSA community garden, faculty interest in deciding what plants are planted, multiple ideas for outdoor projects that come in every spring, outdoor teaching areas, weed control without pesticides, on-campus food production suggestions. There is an interest in creating an action committee for those interested. Len would like to have a formal process in place for those who come up with good ideas that are backed up by research. More information regarding landscaping practices needs to be added to the website and there needs to be a clear formal process for submissions to be chosen by and taken on by Physical Plant. Some current concerns regarding UWSA

garden spaces include: limited sunshine in the area behind McFeetors Hall, lack of consistent maintenance, high staff turnover in previous years. Uncertain who will spearhead garden plots this year, in the last year the faculty and staff played a greater role than the students in looking after the garden. The CSO may be interested in playing a larger role in the garden moving forward to better facilitate faculty and staff participation. It also needs to be made clear what the parameters of garden access are - is it open to the public, or only members of the school community? It isn't feasible to produce food for commercial purposes in plots accessible to the public (can't assure quality and quantity). The herb garden is being used on a small scale.

### **Purchasing**

The purchasing project previously to be undertaken by Melissa, but she has moved to Institutional Analysis. Alana will know shortly if she can pick it up. WRC (Workers Rights Consortium) will proceed. WRC is the 3rd party labor monitoring for factories that produce University clothing merchandise. The Fair trade committee will pass a code of conduct that will include UWinnipeg content and changes to template document. UWSA would like to have a press release and promotion when this goes ahead.

### **Transportation**

Transportation habit survey has been completed with a good response rate (40% for faculty and staff; 20% for students). Within the next week there will be a draft copy of results, with the goal of having a final report completed in early March. At the next meeting, the results can be discussed, as will any initiatives that come out of the survey.

The Rapid Transit announcement was made at the University during the first week of February.

### **Finance, Governance and Admin**

Any policy review is currently on hold. Currently on campus there is a policy prioritization initiative happening. Alana and Laurel have met identify opportunities for more Sustainability integration. Province is in the process of rewriting and renaming the (yet-to-be officially named) "Green Prosperity" Act. A new climate change strategy is also under development.

### **Academics and Engagement**

Andree has been working with individual offices on office-level initiatives. Two main areas of interest for Green Office program are issues related to waste, and going paperless.

There is interest in moving more forms (ex. student services) to online, fillable pdfs. Technology Solutions says that this is easy to do, the largest issue in implementation will be training staff to use them, also, whether or not the University needs a new server to save everything on. Technology Solutions is already implementing online admissions for Graduate studies, degree auditing programming and student planning. They have a pilot program set to debut in March. It would be ideal to be able to quantify and then report on, the amount of paper saved by having administrative processes that enable electronic approvals (rather than printing and signing) and having

online fillable forms.

Another issue that has been brought forth by three separate student groups and several offices is access to sinks for washing mugs, Tupperware and other drinking containers. One possible solution is to use the sink in the serving area of the Riddell Hall Cafeteria, located by the salad station. It can be used by the public and is always stocked with hand soap, although it could also be stocked with dish soap. However, this sink is very inconspicuous and difficult to find unless you know about it. Another potential solution is the high pressure rinsers used in bars for beverage containers.

4 Part Sustainability Workshop Series (12:30-1:30) beginning on February 27th. Information available on Campus Sustainability website. It was requested for summary of proceedings at each workshop to be made available on the website.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Kyle and Alana to follow up with Manitoba Hydro engineers regarding pre-feasibility study for alternative non-conventional energy study	Alana Lajoie-O'Malley & Kyle MacDonald	
Jen and Mike (or Len) to meet to discuss formal process for grounds/landscaping proposals, requests & ideas as well as a draft form for the Physical Plant	Alana Lajoie-O'Malley, Jen Trach & Len Cann	
Find out if plants can be planted in Green Corridor	Alana Lajoie-O'Malley to follow up with Jeremy	
Need to meet regarding ideas as to how to change business practices and administrative processes that can better facilitate going paperless	Alana Lajoie-O'Malley & Kim Benoit	
Discuss possibilities and alternatives for sinks to wash food and beverage containers. Suggested product: bar (beer glass) style high pressure washer/rinser	Alana Lajoie-O'Malley & Len Cann	
Make summary of proceedings at each installment of Sustainability Workshop Series available through Campus Sustainability web page (ex. as a pdf file attachment)	Alana Lajoie-O'Malley	

## **| STARS Preliminary Results |**

### **Update**

The score will most likely be high silver (approx. 50-59 points), not gold (70 points) as previously expected. This is due to the way that points %s are calculated when entering final scoring. Another reason for losing points is that there are data gaps (immeasurable performance indicators) and operations and maintenance points are low because no buildings currently have third party certification from BOMA or LEED. LEED certification is quite

resource intensive and until now, improving performance rather than pursuing third-party certification for existing buildings has taken priority. Facilities would like to explore possibility of third party certification, since most practices are already in place.

There has been an overall institutional emphasis on emissions reductions, and the University has been very successful in this area, both overall, and comparatively to other institutions.

**Action items**

**Person responsible**

**Deadline**

Review options for third party certifications (three different rating options) for facilities.

Alana Lajoie-O'Malley  
and Len Cann

**| Policy Review Update |**

**Update**

See above: Finance, Governance and Admin

**Note: Watched "Creative Campus" Video**

**Next Meeting:** Friday, April 24<sup>th</sup>, 2014 1:30-3:00 CFIR Boardroom